



GENERAL DATA PROTECTION REGULATION

Patient Information Leaflet

The UK General Data Protection Regulation (UK GDPR) is a UK law that took effect on 01 January 2021 and sets out the key principles, rights and obligations for most processing of personal data in the UK. It is a law that determines how your personal data is processed and kept safe, and the legal rights that you have in relation to your own data.

What GDPR means for patients

The GDPR sets out the key principles about processing personal data, for staff or patients:

- Data must be processed lawfully, fairly and transparently
- It must be collected for specific, explicit and legitimate purposes
- It must be limited to what is necessary for the purposes for which it is processed
- Information must be accurate and kept up to date
- Data must be kept securely
- It can only be retained for as long as it necessary for the reasons it was collected.

There are also stronger rights for patients regarding the information that practices hold about them. These include:

- Being informed about how their data is used
- Having access to their own data
- Asking to have incorrect information changed
- Restricting how their data is used
- Moving their data from one health organisation to another
- Having the right to object to their patient information being processed (in certain circumstances).

Lyme Bay Medical Practice — Important information for patients

How we use your medical records

This practice handles medical records in-line with laws on data protection and confidentiality.

We share medical records with those who are involved in providing you with care and treatment.

In some circumstances we will also share medical records for medical research, for example to find out more about why people get ill.

We share information when the law requires us to do so, for example, to prevent infectious diseases from spreading or to check the care being provided to you is safe.

You have the right to be given a copy of your medical record.

You have the right to object to your medical records being shared with those who provide you with care.

You have the right to object to your information being used for medical research and to plan health services.

You have the right to have any mistakes corrected and to complain to the Information Commissioner's Office. Please see the practice privacy notice on the website or speak to a member of staff for more information about your rights.

[View our practice Privacy Policy online.](#)

How we use your information to provide you with healthcare

This practice keeps medical records confidential and complies with the UK General Data Protection Regulation.

We hold your medical record so that we can provide you with safe care and treatment.

We will also use your information so that this practice can check and review the quality of the care we provide. This helps us to improve our services to you.

We will share relevant information from your medical record with other health or social care staff or organisations when they provide you with care. For example, your GP will share information when they refer you to a specialist in a hospital. Or your GP will send details about your prescription to your chosen pharmacy.

For more information on how we share your information with organisations who are directly involved in your care can be found on the Our Dorset website here>> <https://ourdorset.org.uk/pledge/>

Healthcare staff working in A&E and out of hours care will also have access to your information. For example, it is important that staff who are treating you in an emergency know if you have any allergic reactions. This will involve the use of your Summary Care Record. For more information, please visit the NHS England website here>> <https://digital.nhs.uk/services/summary-care-records-scr>

You have the right to object to information being shared for your own care. Please speak to the practice if you wish to object. You also have the right to have any mistakes or errors corrected.

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